

WELLINGTON ELEMENTARY

PTA General Meeting

October 7, 2024

Meeting Minutes

Date: Monday, October 7, 2024

Time: 7:00 PM

Location: Wellington Elementary Library

Call to Order: The meeting was called to order at 7:05 pm.

Attendees: Bridget Ernst, Christine Merrill (**Co-Presidents**), Stephanie Fennel, Silvie Roy, Lucinda Miller (**Co-VP's**), Jodi Alexander (**Treasurer**), Mandy Mattingly (**Membership**), Sara Montgomery (**Secretary**), Toni Yen, Andrew Jonsson, Mindy Hathcock, Amy Sagora, Michelle Sceppa, and Jessica Evans.

1. Board Introductions

- **Bridget Ernst and Christine Merrill**, Co-Presidents
- **Lucinda Miller, Silvie Roy, Stephanie Fennell**, Co-Vice Presidents
- **Jodi Alexander**, Treasurer
- **Sara Montgomery**, Secretary
- **Mandy Mattingly**, Membership Chair

2. Agenda Overview

1. Principal's Update
2. Approval of Previous Meeting Minutes
3. Standing Rules Presentation and Approval
4. Membership Review
5. Website Update
6. President's Update
7. Treasurer's Update

8. Open Comments and Questions

3. Principal's Update: Presented by Sean Schoenfeld.

- **Key Topics:**
 - **Multi-Tiered Systems of Support (MTSS):**
 - Strengthening support structures for students struggling academically or behaviorally.
 - Implemented scheduling to balance grade-level work with individual needs.
 - **Positive Behavior Intervention Systems (PBIS):**
 - Focus on common behavioral expectations.
 - Monthly themes (e.g., Compassion, Respect) integrated into school culture.
 - Encouraging discussions between parents and children about behavior expectations.
 - Reflection sheets for students to consider behavior improvements.
 - **Next Month's Theme: Respect**
 - Encourage discussions at home related to monthly themes.
 - **Reflection Sheets:**
 - Teachers to send reflection sheets home for students needing behavioral support.

4. Approval of Previous Meeting Minutes

- Motion to approve minutes from the most previous General Meeting on June 11, 2024: **Result** - *Approved unanimously.*

5. Standing Rules Presentation and Approval

- **Updates to Standing Rules:**
 - **Program Titles:**
 - Before and After School Programs
 - STEM Fair (formerly Science Fair)
 - Wolverine Wranglers and Makerspace (Recess Alternatives)
 - **Financial Oversight:**

- Bank statement review responsibilities shifted to non-bank signing executives.
- **Social Media Policy:**
 - Development in progress.
 - Restrictions on sharing students' photos without consent.
- **Approval of Changes:**
 - **Motion:** Approve proposed changes to standing rules for 2024-2025
 - **Result:** Approved unanimously

6. Membership Review, presented by Mandy Mattingly.

- **Importance of Membership:**
 - Funds support PTA events and programs.
 - Membership is open to all parents, staff, guardians, family, and community members.
 - No volunteer requirement for membership.
- **Contact for Membership:**
 - **Email:** membership@wellingtonpta.org
 - **QR Code:** Available on sign-up sheets and flyers

7. Website Update

- **Migration to Givebacks Platform:**
 - Current website: wellingtonpta.org, hosted by School Pages. We will transition to a new platform, *Givebacks*, which is currently used for membership sign-up and fundraising for Webster's Challenge.
 - Transferring to a new host will create a unified platform for all PTA activities.
- **Implementation Timeline:** Around the start of the new year

8. PTA President's Update

- **Events and Programs Kicked Off this School Year:**
 - Kindergarten Meet and Greet
 - Back to School Open House
 - Bus greeters

- Welcome back brunch for staff
- Picture day assistance
- Hearing and vision testing
- Curriculum nights participation
- Before and After School Programs (10-week sessions)
- Makerspace program initiation
- Helping Hands on Fridays
- Costume Swap and Family Fun Night
- Kickoff of Webster's Challenge
- **Upcoming Events**
 - Fire Truck Drop
 - STEM Fair
 - Multicultural Night
- **Webster's Challenge**
 - **Goal:** Raise \$30,000
 - **Incentives:**
 - Principal Sean will kiss a pig and wear a costume of winning class choice. Plus, prizes for top three classes.
- **Current Volunteer Needs**
 - See the Signup Genius on the PTA website for opportunities
 - Looking for local small business sponsors, please contact Emily or email president@wellingtonpta.org for sponsorship forms.
 - **Financial Committees:**
 - Financial review volunteers for January and June
 - Budget drafting for next year

9. Treasurer's Update, Presented by Jodi Alexander

- **Financial Overview:**
 - **Previous Year:**
 - **Income:** \$50,000
 - **Expenses:** \$52,000
 - **Deficit:** \$2,000

- **Reserve Account:** \$86,000 at start of current year
- **Current Year:**
 - **Budget Approved:** June 2024
 - **Year-to-Date:** Limited income (July-September), ongoing expenses
 - **Deficit:** Currently \$21,000
 - **Webster's Challenge Impact:** Aiming to cover the deficit with the \$30,000 target
- **Compliance:**
 - **Year-End Financial Review:** Completed July 2024
 - **Taxes:** Submission pending by November

10. Fundraising: Webster's Challenge and Other Initiatives

- **Webster's Challenge:**
 - **Duration:** Two weeks starting
 - **Goal: \$30,000**, the progress of our fundraising efforts for Webster's Challenge will be located by the office as a thermometer visual.
 - **How to Participate:**
 - Donate online via QR codes and flyers
 - Purchase school spirit wear for additional support
- **Additional Fundraising Ideas:**
 - Spirit Wear Sales
 - Fun Runs/Jogathons
 - Box Tops for Education
 - Matching Donations
 - Build from Existing Events

11. Open Comments and Questions

- **Spirit Wear Availability On-Site at Events**
 - Discussion about physical availability and pre-orders, and limitations due to upfront costs and storage.
 - Exploring options for pre-orders and event-based sales.
- **Makerspace Supplies:**
 - Members encouraged to donate specific items as needed.

- Consider creating a Makerspace supply list on the new website.

12. Action Items Summary

- **Recruitment for 2025-2026 Incoming Board:**
 - Looking to identify potential chairs and co-chairs; possible candidates will be included in training and upcoming events.
 - Incoming Treasurer will assist with financial committees and fundraising efforts.

13. Follow-Up General Meeting

- **Next PTA General Meeting:**
 - **Date:** January 14, 2025
 - **Location:** Wellington Elementary Library

14. Closing Remarks: There is much appreciation for attendance and volunteer efforts. **Please continue** to participate actively in upcoming events and initiatives.

15. Closing: Meeting officially concluded at 8:03 pm.

Note:

For any questions or further information, please contact the PTA board members via email at president@wellingtonpta.org.